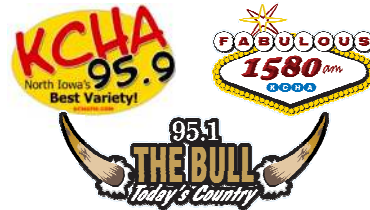


# North Iowa Broadcasting



## Employment Application

It is the policy of North Iowa Broadcasting not to discriminate in its employment and personnel policies because of a person's sex, age, race, religion, color, marital status, sexual orientation, citizenship status for legal residents, disability or national or ethnic origin or other protected classes.

### Please include Resume with Application

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Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ Middle Initial: \_\_\_\_\_

Street Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Contact Number: \_\_\_\_\_ Email address: \_\_\_\_\_

Are you legally eligible to work in the United States? \_\_\_\_\_ yes \_\_\_\_\_ no

*All applicants will be required to furnish proof of identity and legal work authority within 3 business days of hire.*

Social Security Number: \_\_\_\_\_ Check here if you are under 18 \_\_\_\_\_

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Do you have a valid driver's license to operate an automobile in this state? \_\_\_\_\_ yes \_\_\_\_\_ no

Driver's License Number: \_\_\_\_\_

Are you insurable at standard rates to operate an automobile in this state? \_\_\_\_\_ yes \_\_\_\_\_ no If no, explain below:

Equipment/Machines you can operate and/or licenses you hold: \_\_\_\_\_

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Position you are applying for: \_\_\_\_\_ Check here if you are applying generally: \_\_\_\_\_

What is your desired salary? \_\_\_\_\_

How did you learn about this specific opening with North Iowa Broadcasting? \_\_\_\_\_ Advertisement \_\_\_\_\_ Agency \_\_\_\_\_ Job Fair  
\_\_\_\_\_ Internet \_\_\_\_\_ Walk-In \_\_\_\_\_ Referral \_\_\_\_\_ Iowa Workforce

Have you ever been previously employed with this company including all acquired or affiliated companies? \_\_\_\_\_ Yes \_\_\_\_\_ No

If yes, Date – From: \_\_\_/\_\_\_/\_\_\_ to \_\_\_/\_\_\_/\_\_\_ Location: \_\_\_\_\_

Date – From: \_\_\_/\_\_\_/\_\_\_ to \_\_\_/\_\_\_/\_\_\_ Location: \_\_\_\_\_

Are you available for full-time work? \_\_\_\_\_ Yes \_\_\_\_\_ No If no, what days/hours are you available? \_\_\_\_\_

Will you work overtime, if required? \_\_\_\_\_ Yes \_\_\_\_\_ No

Are you subject to any contractual restrictions that would prevent, or interfere with, you from accepting the position or performing the duties of this job? \_\_\_\_\_ Yes \_\_\_\_\_ No

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### Education

High School    9        10        11        12    (circle highest grade completed)

Name of School: \_\_\_\_\_ Location: \_\_\_\_\_

Did you graduate? \_\_\_\_\_ Yes \_\_\_\_\_ No

**College/University**      1      2      3      4      (circle # of years attended)

Name of College/University: \_\_\_\_\_ Location: \_\_\_\_\_

Dates Attended: From \_\_\_/\_\_\_/\_\_\_ to \_\_\_/\_\_\_/\_\_\_ Degree/Course of study: \_\_\_\_\_

**Graduate School or Vocational/Technical/Business Training:**

Name of College/University: \_\_\_\_\_ Location: \_\_\_\_\_

Dates Attended: From \_\_\_/\_\_\_/\_\_\_ to \_\_\_/\_\_\_/\_\_\_ Degree/Course of study: \_\_\_\_\_

Have you been convicted of a crime? \_\_\_ Yes \_\_\_ No

(A positive answer will not automatically disqualify you for employment. You are not obligated to disclose sealed or expunged records of conviction or arrest)

Are you currently serving probation or deferred adjudication for any crime? \_\_\_ Yes \_\_\_ No

If you answered "yes" to any of the above, please explain: \_\_\_\_\_

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**Employment History**

(Attach additional sheets if necessary)

List all employment in the past ten years, most recent job first.

Name of Employer: \_\_\_\_\_ Type of Business: \_\_\_\_\_

City, State: \_\_\_\_\_ Phone: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Position: \_\_\_\_\_ Duties: \_\_\_\_\_

Employment Dates: From \_\_\_/\_\_\_/\_\_\_ to \_\_\_/\_\_\_/\_\_\_ Reason for Leaving: \_\_\_\_\_

Beginning Salary: \$ \_\_\_\_\_ Ending Salary: \$ \_\_\_\_\_

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Name of Employer: \_\_\_\_\_ Type of Business: \_\_\_\_\_

City, State: \_\_\_\_\_ Phone: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Position: \_\_\_\_\_ Duties: \_\_\_\_\_

Employment Dates: From \_\_\_/\_\_\_/\_\_\_ to \_\_\_/\_\_\_/\_\_\_ Reason for Leaving: \_\_\_\_\_

Beginning Salary: \$ \_\_\_\_\_ Ending Salary: \$ \_\_\_\_\_

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Name of Employer: \_\_\_\_\_ Type of Business: \_\_\_\_\_

City, State: \_\_\_\_\_ Phone: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Position: \_\_\_\_\_ Duties: \_\_\_\_\_

Employment Dates: From \_\_\_/\_\_\_/\_\_\_ to \_\_\_/\_\_\_/\_\_\_ Reason for Leaving: \_\_\_\_\_

Beginning Salary: \$ \_\_\_\_\_ Ending Salary: \$ \_\_\_\_\_

Within the past ten years, have you been terminated or asked to resign by an employer? \_\_\_ Yes \_\_\_ No

If you answered "yes," please provide employer, dates, and circumstances: \_\_\_\_\_

North Iowa Broadcasting contacts prior employers to obtain references regarding work history, conduct and suitability for employment. May we contact your present employer at this time? \_\_\_ Yes \_\_\_ No

I verify that all the information on this application and attachments is true, correct and complete. I have not withheld any information requested by North Iowa Broadcasting. I understand that false, misleading or omitted information with result in rejection of my application, reprimand or termination from employment, whenever discovered.

I authorize North Iowa Broadcasting and its agents to confirm all information provided on this application and attachments (including resumes) and to investigate my suitability for employment. I agree to furnish additional information if requested. I release North Iowa Broadcasting and all persons and companies from any claims, liabilities or damages from obtaining or furnishing information about me.

This application is not a job offer or employment contract with North Iowa Broadcasting for any specific time period. If hired, my employment will be for an indefinite time period and I may resign or be terminated by North Iowa Broadcast at any time without notice or requirement of cause.

I further understand and agree that no employee or official with North Iowa Broadcasting has any authority to alter the terms of my at-will employment through oral statements or promises. In order to be binding on North Iowa Broadcasting, any agreement or promise that alters this policy must be in writing and signed by the head of your division.

Any conditional offer of employment by North Iowa Broadcasting is subject to successful completion of all employment requirements including but not limited to verifying employment and personal references.

If employed, I agree to abide by and comply with all of North Iowa Broadcasting's policies, rules and procedures.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Applicants Signature

North Iowa Broadcasting and its stations is an Equal Opportunity Employer.